

This document is an information clause for suppliers and prospective suppliers of goods and services to Beghelli-Polska Sp. z o.o. (counterparties of the Controller who are natural persons, legal persons or organisational units having no legal personality)

**INFORMATION
on processing your personal data¹**

In observance of the information obligations specified in the REGULATION (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (Official Journal of the EU L 2016.119.1 of 2016.05.04), hereinafter "GDPR", I hereby inform as follows:

1. Beghelli-Polska spółka z ograniczoną odpowiedzialnością with its registered office in Rybnik, ul. Podmiejska 95, 44-207 Rybnik, registered on the Register of Entrepreneurs of the National Court Register administered by the District Court for Gliwice 10th Commercial Division of the National Court Register under the number (KRS): 0000257130, holder of the tax ID number (NIP): 9542552309, Statistical No (REGON): 24033646400000. You may contact the Controller in writing at the following address: ul. Podmiejska 95, 44-207 Rybnik or to the email address: biuro@beghelli.pl or by phone at: +48 32 42 25 579.

2. The Controller shall process your personal data for the following purposes:
 - a) establishing business relations (purchasing) - the processing is necessary for the purposes of the legitimate interests pursued by the Controller consisting of purchasing goods and services required to conduct the business - the legal basis referred to in Article 6(1)(f) of the GDPR,
 - b) for the purpose of conclusion and performance of an agreement to which you are a party and taking the necessary measures before conclusion of the agreement and performance of its provisions (negotiations, sending a request for proposal / reply to a request for proposal, contact relating to the proposal), and taking measures at the request of the data subject - the legal basis: Article 6(1)(b) of the GDPR,
 - c) for marketing purposes, in particular those relating to own products or services, which is a legitimate interest of the Controller - legal basis: Article 6(1)(f) of the GDPR,
 - d) for compliance with a legal obligation to which the Controller is subject in connection with conclusion and performance of an agreement, resulting from the current legal regulations (tax, accounting, bookkeeping, archiving obligations, financial settlements - incoming and outgoing invoices) - legal basis: Article 6(1)(c) of the GDPR,
 - e) for the purpose of the establishment, exercise or defence of legal claims, resulting from a concluded agreement, which embodies the Employer's legitimate interest - legal basis: Article 6(1)(f) of the GDPR,

¹ For counterparties who are legal persons or organisational units having no legal personality, the processing may apply to the personal data of your representatives, owners or employees or of other contact persons, as provided by you. As the personal data of the contact persons are not always obtained by us directly, we kindly request that you forward this information to all the persons whose data you provided to us as the contact persons in relations with the Controller.

- f) for archiving (evidentiary) purposes to secure information in case it is required legally to prove facts, which is a legitimate interest of the Controller - legal basis: Article 6(1)(f) of the GDPR,
 - g) for the Controller's internal purposes, including statistics and Controller's internal reporting and reporting within the Beghelli Group² - legal basis: Article 6(1)(f) of the GDPR,
 - h) for the purpose of the Controller conducting continuous and uninterrupted business by ensuring integrity of archived / back-up copies - legal basis: Article 6(1)(f) of the GDPR.
3. In connection with the data processing for the above purposes, your personal data may be made accessible to other personal data recipients. Your personal data shall be made accessible to:
- a. entities authorised to process personal data on behalf of the Controller, i.e. the Controller's employees and/or persons employed under a contract other than an employment contract by the Controller (performing work under civil law agreement and based on the business activity they operate),
 - b. persons authorised to receive your personal data based on relevant legal regulations, in particular public authorities and entities which perform public tasks or act at the request of public authorities to the extent and for the purposes which result from generally applicable laws (e.g. the Tax Office, Courts, Prosecution, Police, enforcement authorities),
 - c. entities of Beghelli Group²,
 - d. to entities which process your personal data on behalf of the Controller (entities whose services the Controller uses to perform its tasks) based on a data processing agreement (the so-called processors), e.g. entities which provide accounting services, IT services, document archiving services, legal assistance services, debt collection services, marketing services, translation services, entities which provide postal and courier services, tax services, auditing services, bank, insurance, transport and subcontracting services, entities which are the customers/recipients of your products and services.
4. Your personal data will be processed for a period necessary to accomplish the purposes stipulated in sec. 2, i.e.
- a. within the scope of the agreement under and in connection with which your personal data are processed for the period of conclusion and performance of the agreement (until performance of the agreement has been terminated), and thereafter to pursue potential claims - until the end of the period of limitation specified in the civil code or other claims (in principle - 6 years following termination of the agreement). Said period may be extended until the end of exercising potential claims arising from the agreement;

² The Beghelli Group – a capital group to which the Controller belongs, consists of both parent entities and subsidiaries with respect to the Controller, and the current and future members thereof. For the purpose of statistics and reporting, the data may be forwarded in particular to the following Beghelli Group entities: BEGHELLI S.P.A. Via Mozzeghine 13/15 - loc. Monteveglio 40053 Valsamoggia Bologna (Italy), BEGHELLI – ELPLAST,a.s., Poříčí 3a, 603 16 Brno-střed, the Czech Republic.

- b. as regards internal administrative purposes and accomplishment of legitimate interests of the Controller for the period until completion of legitimate interests of the Controller which are the basis for the processing, or until you lodge an objection against such processing;
 - c. with respect to performance of the legal obligations of the Controller in connection with conclusion and performance of an agreement (if the national or EU laws oblige the Controller to retain the data e.g. the obligations specified in the tax law, accounting and bookkeeping regulations) – throughout the periods stipulated in such regulations or until said obligations have been fulfilled by the Controller (in principle up to 5 years starting from the end of the calendar year in which the agreement is terminated or expires).
5. Pursuant to the GDPR, you have the following rights:
- a) the right of access to your personal data pursuant to Article 15 of the GDPR, the right to obtain from the Controller confirmation as to whether or not personal data concerning you are being processed, and, where that is the case, access to the personal data (and copies thereof) and the following information: (i) the purposes of the processing; (ii) the categories of personal data concerned; (iii) the recipients or categories of recipient to whom the personal data have been or will be disclosed, (iv) where possible, the envisaged period for which the personal data will be stored, or, if not possible, the criteria used to determine that period; (v) the possibility to exercise the rights of personal data protection and the manner of their exercise, (vi) the right to lodge a complaint with a supervisory authority; (vii) about profiling and the envisaged consequences of such processing for you.
 - b) the right to rectify the data pursuant to Article 16 of the GDPR; the right to obtain from the Controller without undue delay the rectification of inaccurate personal data concerning you and to have incomplete personal data completed;
 - c) the right to erase the data pursuant to Article 17 of the GDPR, the right to obtain from the Controller the erasure of personal data concerning you without undue delay (“the right to be forgotten”), where one of the following grounds applies: (i) the personal data are no longer necessary in relation to the purposes for which they were collected or otherwise processed; (ii) the data subject withdraws consent on which the processing is based and where there is no other legal ground for the processing; (iii) an objection is lodged to the processing pursuant to Article 21(1) of the GDPR and there are no overriding legitimate grounds for the processing, or objection to the processing is made pursuant to Article 21(2) of the GDPR; (iv) the personal data have been unlawfully processed; (v) the personal data have to be erased for compliance with a legal obligation.
The right to remove the personal data cannot be exercised if the Controller is obliged by legal regulations to continue processing the data within the scope specified by the applicable laws or to establish, exercise or defend claims.
 - d) the right to restriction of processing pursuant to Article 18 of the GDPR the right to demand that the Controller restrict the processing if: (i) you contest the accuracy of the personal data - for the period which enables the Controller to check

the accuracy of the data, (ii) the processing of your data is unlawful and you oppose the erasure of the personal data and requests the restriction of their use instead (iii) the Controller no longer needs the personal data for the purposes of the processing, but they are required by you for the establishment, exercise or defence of legal claims (iv) you have objected to processing pursuant to Article 21(1) pending the verification whether the legitimate grounds of the Controller override the reasons underlying your objection.

- e) the right to transfer the data pursuant to Article 20 of the GDPR;
the right to receive the personal data concerning you, which you have provided to the Controller, in a structured, commonly used and machine-readable format and have the right to transmit those data to another controller if technically viable. You shall have this right if the data is processed based on consent or in connection with an agreement;
- f) the right to object against data processing, on the basis of Article 21 of the GDPR.
the right to lodge an objection against personal data processing which is based on Article 6(1)(e) or (f) of the GDPR, including profiling. The Controller shall no longer process the personal data unless the Controller demonstrates compelling legitimate grounds for the processing which override your interests, rights and freedoms or for the establishment, exercise or defence of legal claims.
You shall not have the right to lodge an objection against data processing if: (i) the personal data processing is based on consent - in which case the consent may be withdrawn, (ii) the data processing is necessary to perform an agreement to which you are a party, (iii) the processing is necessary for the Controller to comply with a legal obligation;
- g) the right to withdraw the consent
if processing is based on Article 6 (1)(a) or Article 9 (2)(a) of GDPR, you have the right to withdraw consent. Withdrawal of your consent shall not affect the lawfulness of processing based on the consent before its withdrawal.

6. You provide your personal data voluntarily, but if the data is not provided, no Agreement can be concluded and performed, and the Controller cannot accomplish the purpose of processing regarding activities for which the personal data obtained from you are processed.
7. Your personal data will not be sent to third countries (outside the European Economic Area) or to international organisations.
8. If you decide that the processing of your personal data by the Controller infringes the provisions of the GDPR, you have the right to lodge a complaint with the competent supervisory authority, i.e. the President of the Personal Data Protection Office.
9. Your personal data is not subject to any automated decision-making, including profiling.